



BRIAN SANDOVAL
Governor

STATE OF NEVADA
COMMISSION ON MINERAL RESOURCES
DIVISION OF MINERALS
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Suite #220
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(702) 486-4343
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RICHARD PERRY
Administrator

RECRUITMENT ANNOUNCEMENT FOR PUBLIC SERVICE INTERN 1 STATE OF NEVADA-DIVISION OF MINERALS

THE POSITION:

Public Service Interns receive training and complete a variety of assignments in staff activities directly relating to their major course of study while enrolled in an educational institution.

Public Service Intern 1 position is \$13.65 per hour, subject to Furlough and potential (1.5x) overtime for hours worked over 40 hours per week.

Under general supervision, the interns will be responsible for the discovery and physical securing of abandoned mine openings that present hazards to humans or domestic animals. The securings are usually T-post and barbed wire fences. Work will be done at a wide variety of locations within Nevada, including high elevations. This job requires extensive travel. Additional duties will consist of land ownership research at county courthouses and procurement of supplies. Successful incumbents will acquire certain knowledge, skills, and abilities required for employment in the natural resources industry. Applicants must be full-time students enrolled in a bachelor's degree program in earth science, mining, or related field of study at an accredited college or university. This is a field position. Candidates must be able to work outdoors in a variety of weather conditions. Candidates must also be able to lift at least 40 pounds and be able to hike over uneven terrain. Candidates must possess a valid driver's license and have experience reading topographic maps. Knowledge of basic vehicle maintenance (ability to change flat tires) and off-road driving experience is a plus. Candidates must be U.S. citizens or be legally authorized to work in the U.S.

Please note: ****Unofficial copy of transcripts are required to be attached to your application at time of submittal.****

TO QUALIFY:

****Please make sure the following statements are addressed on your application and/or resume.****

1. Graduation from high school or the equivalent and enrollment and continued successful performance in an academic program related to the field of employment at an accredited college or university.
2. Employment in this program will not lead to permanent status in State service.
3. A valid driver's license is required at the time of appointment and as a condition of continuing employment.
4. Must be able to lift at least 40 pounds and hike over uneven terrain.
5. Must be able to work outdoors in a variety of weather conditions.
6. Experience reading land descriptions and topographic maps.
7. Current full-time student enrolled in a bachelor's degree program in earth science, mining, or related field of study at an accredited college or university. Or a full time student currently enrolled at a community college and will be transferring to a Bachelor's degree program in earth science, mining, or related field of study in the fall of 2014. **In addition:** applicant must be a student the semester after the internship is completed.

Any interested person may submit their NVAPPS applicant profile, current transcript, cover letter, and resume by email to the Nevada Division of Minerals, Attn: Valerie Kneefel. The Division will then review the information and extend invitations for interviews.

NO LATER THAN FEBRUARY 21, 2014 BY 5:00 PM.
VKNEEFEL@GOVMAIL.STATE.NV.US